



Authorization Form for Qualified Charitable Organizations

This application appoints CPC Metro as a representative for the taxpayer and grants permission to file an application on behalf of the applicant for QCO. **Please return completed form to CPC Metro: P.O. Box 55664, Jackson, MS 39296 or courtney@cpcmetro.org.**

APPLICANT INFORMATION (Please print clearly or type)

Full Name of Taxpayer			Social Security Number	
Spouse Full Name (if applicable)			Spouse Social Security Number	
Mailing Address (Number and Street, including Rural Route)				Phone Number (Optional)
City	State	Zip Code	Email Address (Optional)	

CHARITABLE ORGANIZATION INFORMATION

Credit for Contributions to Qualifying Charitable Organizations (QCOs) A credit that may be used against income and ad valorem taxes on real property is available for voluntary cash contributions made by individuals to QCOs. The amount of the credit that may be claimed against income tax is limited to the lesser of \$1,200 or the amount of the contribution in any taxable year for a single individual or a head of household, and the lesser of \$2,400 or the amount of the contribution in any taxable year for a married couple filing a joint return. The credit may be claimed against 50% of ad valorem tax on real property.

APPLICATION INFORMATION

The Department of Revenue will respond within 30 days from the receipt of this application. If a response is not received within 30 calendar days, please contact the Office of Tax Policy using the contact information below.

For applications with contributions that have been made, the contribution documentation from CPC Metro verifying the details of the contribution will be submitted with this application to MSDOR at <https://tap.dor.ms.gov/#10>. The documentation may be a letter or receipt and must include (1) the name of the organization, (2) the name of the contributor, (3) the date of the contribution, (4) the amount of the contribution, and (5) a statement of whether any good and/or service was provided in exchange. If any good and/or service was provided in exchange for the contribution, then the documentation must include an itemized statement of the retail or market value of the provided good and/or service.

For applications with contributions that have not yet been made or where the contribution documentation that was issued from CPC Metro is not submitted along with the application, the Department will issue a letter earmarking the requested credits along with instructions for the applicant to submit a copy of the documentation from the charitable organization. Applicants have 60 days from the date of this letter or until December 31st of the current year, whichever date is first, to make the contribution. If the contribution is not made or if the Department has not been notified within the 60-day timeframe, the earmarked credits will be made available for allocation to other taxpayers. The Department will issue an approved allocation letter within 30 days upon the receipt of documentation from the charitable organization.

Schedule of Contributions to QCOs and/or QFCCOs			
Name of the Organization to Receive Contributions	Org. Type	Contribution Amt.	Contribution Date
Center for Pregnancy Choices-Metro Area	QCO		

The applicant is herein appointing CPC Metro as its representative for the sole purpose of properly 1) completing the application consistent with the information provided herein; 2) executing (i.e. signing and dating) the application; and 3) submitting the application as required by the MS Department of Revenue.

APPLICANT NAME/SIGNATURE

I, the undersigned, attest that the cash contributions were made or will be made during the calendar year ending December 31, 2025. As indicated on this completed form, I hereby authorize CPC Metro to apply for an allocation of credits for contributions made to Qualified Charitable Organizations. I also hereby attest that the above statements are true and correct to the best of my knowledge and belief.

Signature of business representative/applicant	Date
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